Minutes of the Parish Council Meeting held in Swarland Village Hall **Wednesday 27th March 2024**

1.	Public Question Time (Max 15 minutes in total):	
	A resident asked if the Parish Council had a Community Engagement Strategy	
	as recommended by NALC. He went on to talk about Vyner Park Charity	
	discussions about the Licence held by Nelsons which are not published.	
	Cllr Francis said the Vyner Park Charity are not subject to Freedom of	
	Information requirements and don't have to make documents available.	
	Cllr Woolfrey (Chairman of VPC) said the Licence was commercially sensitive	
	so could not be published. Cllr Woolfrey was asked why the VPC had not gone	
	,	
	ahead with obtaining a valuation for commercial rental of the café area. Cllr	
	Woolfrey responded that VPC had decided not to go ahead with it because of	
	the cost (£600-£700).	
	Cllr Francis said that the Parish Council has a Publication Scheme, instead of a	
	communication strategy. Cllr Clark said that the Publication Scheme was quite	
	high level, and could benefit being reviewed. This was supported. Cllr Francis	
	thanked the resident for bringing this matter up.	
2.	Present: Cllr D. Francis, Cllr G. Anderson, Cllr L. Clark, Cllr M. Whiteley. Cllr N.	
	Mansfield, Cllr S. Woolfrey, Cllr R. Simpson and Cllr K. Howard-Row.	
3.	Apologies for absence: Cllr D. Rixon,	
4.	Declarations of Interest in items on the agenda: None.	
5.	Minutes of the Parish Council meeting held 28th February 2024 – Agreed.	
6.	To consider matters arising from the Parish Council meeting 28 th February	
	2024:	
	a. Installation of defibrillator in Studley Drive/Low Wood area - Cllr Whiteley	
	said he'd got a map of the roads marked with the street lights (which he will	
	circulate). Six lampposts have already been discussed in the target area and	
	hopefully agreement will soon be reached on one of them. Cllrs agreed	Clerk
	expenditure of £1500 to pay for the defibrillator and case. Clerk to get costs.	
	b. Condition of Swarland estate roads – Cllr Francis said he had been hoping to	
	have received something definitive from NCC but has been advised that the PC	
	should be hearing something positive imminently about the way forward. Cllr	
	Francis was hoping to have this information in time to put it in the next Column.	
	The PC needs a programme of the upgrading works because it probably won't	
	be possible to do everything at once.	
	Cllr Whiteley asked about Hardy Close which is a private road. Cllr Francis said	
	that the estate roads in existence in the 1950's were acquired by NCC but more	
	recent cul de sacs remain private property in the hands of householders.	
	c. <u>High fencing</u> – Cllr Whiteley had taken photos which he will circulate. Cllr	
	Francis said he would then take the matter up with Abbie Nendick in NCC	Cllr
	Planning Enforcement.	Francis
	d. Street Light Opposite The Square (Cllr Simpson) – The Clerk had asked NCC	
	to come back to her to discuss this matter. The solar light could not be adjusted	Cllr
	so a more robust light is needed. It was agreed to purchase and install a	Whiteley
	upgraded solar light up to £100.	
	e. Replacement bench opposite The Square, Swarland - The Clerk said the	Clerk
	order for this is in hand.	5.511
	f. Extension of White line opposite Jubilee Hall, Newton on the Moor – NCC had	
	been asked to reconsider the extension of the white line. Their response is	
	awaited.	
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	g. <u>Provision of Gigabit broadband in NotM</u> (Cllr Francis) – Cllr Francis had got updated information from iNorthumberland. The Government is leaving it to NCC and Durham CC to liaise with local providers. Alncom are arranging to	
	administer a voucher scheme and anticipating starting work in July. Stephen	
	Pinchen (CEO Alncom) has said he'd be happy to attend a meeting. The Jubilee Hall would be happy to host an event. The first homes could get connected by	
	August. Residents may need to reapply for vouchers. Cllr Whiteley said he'd got vouchers for the Swarland scheme but now Alncom won't put him on the system. Cllr Francis asked him to send salient points to himself and the Clerk.	Cllr Whiteley
	h. Parish Litter Pick Sunday 24 th March 2024 – Cllr Anderson provided feedback on the event which was well attended. He said a fair amount was collected	
	including some fly tipped tyres on the old A1 and household rubbish. Cllr	Clerk
	Anderson thanked everyone for their support. Used colostomy type bags had been found near the entrance to the sewage works at NotM. Item to go in The	Olork
	Column.	
	i. Ruts adjacent to Park Road (Cllr Whiteley) – the ruts are near the Nile Park	Cllr
	interpretation board (which has been removed). Cllr Whiteley to report to NCC via 'Fix My Street'.	Whiteley
7.	Requested agenda items:	
	a. Vyner Park Update (Cllr Woolfrey) - Cllr Woolfrey said that in his absence,	
	the Committee had been chaired by Andy Ferguson. The play digger	
	installation had been carried out by volunteers. The zip wire is to be replaced.	
	The consumer unit failed the annual electrical inspection and has been	
	replaced. The committee is working on an Alarm/CCTV policy. Bowling green maintenance is taking place. There have been problems with sewerage	
	spillages which have been reported to Northumbrian Water. NW have agreed	
	that there is an hydraulic incapacity issue and have given VPC compensation	
	for the spillages. Work is continuing on the MUGA. Lights are to be upgraded	
	to LED and VPC is planning to replace the fence boards.	
	20:03 At this point Cllr Simpson apologised and left the meeting.	
	b. Swarland and Newton on the Moor Action on Climate (SNAC) update. Cllr	
	Clark said she was pleased to be able to announce the bus service would start	
	on Saturday 30 th March giving a link to both Alnwick and Morpeth. The service	
	had been funded for a year. Residents needed to use the service or we would	
	lose it. SNAC has been involved with a water quality testing project with CRAG. Funding has been provided to buy a dozen test kits with monthly testing	
	beginning 2 nd April, feeding back to the Environment Agency.	
	Judy Fortesque came to the last meeting and spoke about developing wildlife	
	corridors in the Parish. Judy is working on a case study to encourage other	
	farmers to join in. A wildflower survey is taking place in June – Northumberland	
	Wildlife Trust training event. The Forester for Swarland Woods is coming to the	
	November SNAC meeting re plans for the woods. Replanting due to begin in	
	2026. The Northumberland Green Hub umbrella group is holding its 3 rd event on	
	6th April. The NCC team is attending to share their key points.	
	Cllr Clark asked if the PC would purchase a noticeboard for the NotM bus stop to hold timetables etc, This was agreed to cost about £60.	Clerk
	c. Neighbourhood Plan – Cllr Clark said this was making good progress. The	
	group has started sketching out the basis of the Neighbourhood Plan which will	
	go out for consultation. The plan will contain policies on how to respond to	
	development proposals, Biodiversity and improving the environment.	
	d. <u>Donations</u> – (Cllr Rixon) For discussion and decision on way forward.	Clerk
	Postponed to next meeting.	

- e. <u>Speed Awareness signs in NotM</u> For discussion and decision on way forward. Please note, this item is dependent on getting speed awareness information. Cllr Whiteley said that NCC have promised to install the speed monitoring cable in the next 2 weeks.
- f. <u>Charges for Felton Cemetery, war memorial and Column</u> Update regarding charges. Cllr Francis said that a meeting had been asked for before Christmas. The invoice came through in February for 2023/24 so this PC pressed to have a meeting before payment was made and this has been arranged for 28th March to be attended by Cllrs Francis, Anderson and the Clerk. One particular area of concern was the £800 contribution towards the Nelson Column insurance. Cllr Francis was hoping to get communications right for the future.
- g. Amending the Parish Boundary Cllr Francis said this issue had cropped up at the last Neighbourhood Plan meeting. Parish Cllrs at Felton had raised the point of the anomalies of the Parish Boundary in the Leamington Lane/Rashercap area which was something this PC had raised a few years ago. There is a possibility of moving the Parish boundary to the dual carriageway. Cllr Francis said he had contacted NCC about a possible timetable as there may be complications because of changes between County Council Wards/Divisions in May 2025.
- h. <u>Parish Council vacancies</u> Cllr Francis said that Cllr Clark was stepping down in April and so the PC will need to advertise the vacancy. There is already one vacancy from when Carolyn Letts stood down. The PC needs to consider what it is looking for in replacement Cllrs. Are there any likely applicants? It would be useful to have representation in the east of the Parish and to have a better gender balance and or younger people. Cllr Francis will something in the next Column.
- 8. Report by County Councillor and meetings attended by Councillors: None.
- 9. Finance:
 - a. Clerk's salary for March 2024 = £410.55 Payment to HM Revenues & Customs PAYE = £82.00 Payment to Clerk = £410.55 + expenses £20.00 - £82.20 = £348.35
 - **b.** Vyner Park Secretary salary March 2024 = £70.38 Payment to HM Revenues & Customs PAYE = £14.00 Payment to Sec = £70.38 + expenses £5.00 PAYE £14.00 = £61.38 Total cheque for HMRC £82.00 + £14.20 = £96.20
 - **c**. Other receipts:

Cemetery Double Charge Payments 21/22, 22/23 and 23/24 £119.00

d. Other payments:

Reimbursement for Coffee and Chat to Cllr Clark £60.30 Grant payment to the Jubilee Hall Cttee 23/24 £852.01 & £2000 for 24/25. £2852.01

Ratification of payment to NCC for Neighbourhood Planning invoice. £647.57 Request from Swarland Village Hall for Grant for drawings for Listed Building consent application. £450+VAT

e. Account balance as at 20th March 2024 £30,235.31 Salaries, PAYE payments, and the repayment to Cllr Clark were agreed, and the repayment for cemetery double charges was noted. Cllr Francis had spoken

to Alison Cowan about the Jubilee Hall. Cllrs discussed how best to help the Jubilee Hall and get best value for money re: VAT. Cllr Francis will get back to the PC about proposals. The PC agreed to support the Jubilee Hall at the level of £2200 for 2024/25 plus £852 owing from 2023/24 plus VAT on the allocations.

Cllr Woolfrey explained the issues at SVH with all the windows needing replacing. SVH proposing to replace the glazing with double glazed units. NCC have asked for a full set of plans, so SVH are asking for the PC to pay for the plans. Cllr Woolfrey was optimistic that NCC would give listed building consent for the works which are expected to cost in the region of £55,000. Once consent has been obtained SVH will decide on the time frame for the works. Grants will be applied for from National Lotter Heritage fund, Awards for all etc. The Payment for the SVH drawings was agreed.

10. Planning:

a.Decisions made by NCC & Planning Inspectorate 21/04028/FUL – Planning Inspectorate Ref: PP/P2935/C/23/3322246

Planning Appeal Notification – Land To North Of Kiln Cottage Newton-On-The-Moor Northumberland. Appeal against an enforcement notice issued by NCC for the installation of hardcore. The PC had objected to the original retrospective application for hardstanding in November 2021. Appeal REFUSED 27th February 2024

23/02476/FUL – Retrospective. Erection of Shepherd hut, decking, gravel seating area and planters for use by dwellers of 9 Newton on the Moor only. Land North of 9 Newton on the Moor, Morpeth, NE65 9JY. The Parish Council objected to this application mainly on the basis of the hut being unacceptably elevated and close to a neighbour's boundary. This application has been submitted for further consultation. The Parish Council did not have any objections to the revised plans. Application APPROVED 29th February 2024.

23/04725/VARYCO - Discharge of Condition 2 (Approved Plans) on approved planning application 23/00106/FUL in order to enable design revisions by replacing top portion of dwelling with Cedral cladding. – Curry's Cottage, Old Swarland, Swarland, NE65 9HU. The PC had no objections to the application. Application APPROVED 27th February 2024.

b. Applications pending decision by NCC

20/02884/CCMEIA - Land North Of Shiel Dykes, U3050 Swarland Junction to Stouphill Junction, Swarland, Northumberland. Phased extraction of approximately 5 million tonnes of hard rock and importation of inert material for use in restoration using overburden from site and imported inert materials over 30 year period. This application is not within the Parish but may impact on the area. The Parish Council did not object to the application subject to a range of comments. As at 20.3.24 decision still awaited.

23/03421/FUL - Erection of 2no. self/custom build dwellings. Land South East of The Park, Old Park Road, Swarland. The Parish Council objected to this application for several reasons including that the proposed dwellings are outside the agreed settlement boundary. As at 20.3.24 decision still awaited.

23/04089/VARYCO - Variation of conditions 2 (Samples of brick and roofing tiles), 3 (Boundary Treatment), 7 (Amended Plans) 9 (Surface Water) and 10 (Surface Water/Drainage) on approved application A/2007/0345. Land South Of 2 Nelson Drive, Nelson Drive, Swarland, Northumberland NE65 9JR. The Parish Council did not object to the application but commented that there appeared to be annexation of the adjacent tree belt outside the curtilage of the original permission, and the PC objected to the close boarded fence which is intrusive and not in keeping with the local

character. As at 20th March 2024, no decision received.

24/00665/FUL – Single Storey south-west facing extension – 4 Douglas Crescent, Swarland NE65 9JB. Cllrs had no objections to this application.

c. Planning matters for Parish Council to consider;

24/00795/FUL – Construction of 2 detached dwellings with associated garages and shared access. - Woodside, 1 Coast View, Swarland, NE65 9JE. Comments invited until 2nd April 2024.

24/00775/COU – Change of use from shorthold let to holiday let – Stable Cottage, Newton Low Hall Farm, Newton on the Moor, NE65 9LD. Comments invited until 4th April 2024.

24/00836/VARYCO – Variation of condition 2 (In accordance with plans) on approved application 23/03478/FUL in order for changes to layouts and elevations of approved single storey extension off kitchen. - The Old School, Newton on the Moor, NE65 9JY. Comments invited until 4th April 2024.

24/00795/FUL - Construction of 2 detached dwellings with associated garages and shared access - Woodside, 1 Coast View, Swarland, Northumberland, NE65 9JE. Some Cllrs had already commented via email and the PC were going to object to the application. Cllr Francis said he thought the old stone gateposts were staying but Cllr Whiteley said one was moved about 18 months ago. Cllrs felt the proposed access was very poor.

11. Complaints:

- Leamington Lane drain and manhole outside Swarland Primary school blockage issues referred to NCC 5.2.2020.Being taken up by NCC/OpenReach.
- 'No footpath' sign at entrance of The Springwood knocked down
- Request for 'No entry' sign at Cherry Tree Drive due to Percy Wood visitors getting lost. referred to NCC 22.9.21.
- Damage around manholes in The Avenue, Swarland. Reported to NCC 23.11.22
- Surface water overflowing down Old Park Road (from woods) south of Douglas Crescent – Referred to the Forestry Commission. 7.1.22 Clerk to chase up.
- Request for refilling grit bin Old Park Road.
- 'To Newcastle' sign outside 4 NotM had been graffitied and subsequently removed by NCC Reported to NCC. To be replaced.
- Deep ruts beside Park Road (Cllr Whiteley).
- Damaged road sign at Leamington Lane/ The Avenue crossroads. Reported to NCC 6.3.24. NCC have advised work instruction issued.
- Damaged road signs at junction of Alnwick Fords turnoff to Shiel Dyke. Reported to NCC 20.3.24.
- Query from resident in Hardy Close about protecting the private road against damage from vehicles associated with nearby building works. Received 27.3.24.

12. | Correspondence:

NCC Letter regarding Cemetery Double Charges arrangements.

Jubilee Hall Cttee – Grant request.

Swarland Village Hall – Grant request for planning drawings.

National Highways – Yorkshire and Northeast Stakeholder consultation until 29.3.24.

NCC Elections – Review of Parliamentary polling districts and polling places – to 29.3.24.

Podium Creative – Invoice for domain name for old PC website. Queried by the Clerk and resolved.

13.	Requests for next agenda: None.	
14.	Urgent Items: None.	
15.	Dates of Next Meetings: 24.4.24 JH, 22.5.25 SVH (Annual Meetings), 26.6.24 JH.	

Meeting finished: 21:08.