

Newton on the Moor & Swarland Parish Council

The **Annual Parish Meeting** will be held at **7.00pm** on **Wednesday 22nd May 2024** In Swarland Village Hall

Such persons only as are registered as local government electors for the parish will be entitled to vote at the meeting, but the meeting will be open to the public during the proceedings unless the Parish Meeting by resolution otherwise direct.

Yours sincerely
DR D Francis

AGENDA

1. Minutes of the Annual Parish Meeting 25th May 2023.
2. Matters arising from the Annual Parish Meeting 25th May 2023.
3. Chairmans report.
4. Public Questions, Comments or Resolutions.

The Annual Parish Council Meeting

(To be held immediately following the Annual Parish Meeting)

1.Council make-up:

Election of Chairman and Vice Chairman.

2. Apologies for absence.

3. Declarations of Interest in items on the agenda.

4. Appointment of Committee Members and Representatives (23/24 shown in brackets).

Also to discuss and decide whether any of these representations can be deleted.

a. Vyner Park Charity Management Committee (RS,SW and K.H-R).

b. Joint Cemetery Committee (GA and NM).

c. Swarland Village Hall Representative (SW).

d. Davidson's Obelisk Working Party (Chairman and Vice Chairman if required).

e. Swarland Village Action (NM).

f. Swarland Show (GA).

g. Complaints Committee (Membership of Cttee to be decided depending on/if complaint received).

h. Finance Group (Chairman, LC, DR).

i. Percy Wood Country Park Liaison (CL).

j. Swarland School Governors (CL).

k. Neighbourhood Plan Steering Group (DF, DR, MW, RS).

l. SNAC (Swarland and Newton Action on Climate Change).

Newton on the Moor & Swarland Parish Council

5. Minutes of the meeting held on 24th April 2024.

6. To consider matters arising from the meeting held on 24th April 2024.

- a. Installation of defibrillator in Studley Drive/Low Wood area – Update.
- b. Condition of Swarland estate roads – update.
- c. High fencing – (Cllr Whiteley) update.
- d. Street Light Opposite The Square (Cllr Simpson) – Update.
- e. Replacement bench opposite The Square, Swarland – update
- f. Extension of White line opposite Jubilee Hall, Newton on the Moor – Update..
- g. Ruts adjacent to Park Road (Cllr Whiteley) – Update.
- h. Amending the Parish Boundary – (Cllr Francis) update.

7. Requested agenda items

- a. Vyner Park Update (Cllr Woolfrey) – Update.
- b. Swarland and Newton on the Moor Action on Climate (SNAC) update. (Cllr Clark).
- c. Neighbourhood Plan – update and discussion on consultation.
- d. Donations – Review of the amount of money donated and to what organisations. For further discussion and decision on organisations to be supported.
- e. Complaint about overgrown site at 1 The Orchard, Swarland – For discussion and decision.
- f. Parish Council Insurance – For consideration of costs and decision. Quote for 1 year from current insurers Clear Councils - £1513.07.
- g. Risk Assessment for Wild Flower Survey – For discussion and agreement.
- h. Annual Governance and Accountability Return for 2023/24
 - I. To consider and agree and actions arising from the report of the internal auditor (if any, to be provided at the meeting).
 - II. To approve the Annual Governance Statement (Appendix A).
 - III. To approve the draft annual accounts for 23/24. (Draft copy attached in Appendix B).
 - IV. To approve the Asset Register and Risk Assessment (Draft Copies attached in Appendix C and D)
 - V. To approve the Accounting Statement and Explanation of Variances (Draft copies attached in Appendix E and F).
 - VI. To confirm the commencement date of the exercise of public rights (3.6.23-21.7.23).

8. Report by County Councillor and meetings attended by Councillors

9. Finance

Finance:

a. Clerk's salary for May 2024 = £410.55
Payment to HM Revenues & Customs PAYE = £82.20
Payment to Clerk = £410.55 + expenses £18.99 - £82.20 = **£347.34**

b. Vyner Park Secretary salary May 2024 = £70.38
Payment to HM Revenues & Customs PAYE = £14.00
Payment to Sec = £70.38 + expenses £5.00 – PAYE £14.00 = **£61.38**

Total cheque for HMRC £82.00 + £14.00 = **£96.20**

c. Other receipts:

d. Other payments:

e. Account balance as at 15th May 2024 £42,675.61

Newton on the Moor & Swarland Parish Council

10. Planning:

a. Decisions made by NCC & Planning Inspectorate

23/03421/FUL - Erection of 2no. self/custom build dwellings. Land South East of The Park, Old Park Road, Swarland. The Parish Council objected to this application for several reasons including that the proposed dwellings are outside the agreed settlement boundary. Application REFUSED 9.5.24.

24/00836/VARYCO – Variation of condition 2 (In accordance with plans) on approved application 23/03478/FUL in order for changes to layouts and elevations of approved single storey extension off kitchen. - The Old School, Newton on the Moor, NE65 9JY. The Parish Council had no objections. Application GRANTED 7.5.24.

b. Applications pending decision by NCC

20/02884/CCMEIA - Land North Of Shiel Dykes, U3050 Swarland Junction to Stouphill Junction, Swarland, Northumberland. Phased extraction of approximately 5 million tonnes of hard rock and importation of inert material for use in restoration using overburden from site and imported inert materials over 30 year period . This application is not within the Parish but may impact on the area. The Parish Council did not object to the application subject to a range of comments. As at 15.5.24 decision still awaited.

24/00795/FUL – Construction of 2 detached dwellings with associated garages and shared access. - Woodside, 1 Coast View, Swarland, NE65 9JE. The Parish Council objected to this application for a number of reasons including sewerage disposal concerns, and poor access. As at 15.5.24 No decision has been made.

24/00775/COU – Change of use from shorthold let to holiday let – Stable Cottage, Newton Low Hall Farm, Newton on the Moor, NE65 9LD. The Parish Council had no objections to this application. As at 15.5.24 decision still awaited.

24/01170/PRUTPO – Tree preservation Order Application [Detailed description of works to a number of trees] 12 Chesterwell, Swarland. Comments invited until 8th May 2024. The PC had no objections to this application. As at 15.5.2024 decision still awaited.

24/01140/FUL – Single storey ground floor extension, internal remodelling and changes to elevations including additional windows and dormers to the roof space - 5 Percy Drive Swarland Northumberland NE65 9J.

The Parish Council had no objections to this application. As at 15.5.2024 decision still awaited.

c. Planning matters for Parish Council to consider;

24/01397/VARYCO Variation of condition 3 (approved plans) pursuant to planning permission 18/03818/FUL for alterations to doors and windows, inclusion of solar panels and sun tunnels, and white PVC fascias and rainwater goods - 18 Park Road Swarland Northumberland NE65 9JD. Comments invited until 21st May 2024.

24/01424/FUL - Alterations to existing conservatory to include four new wall pillars, glazing, new conservatory roof. 7 Nelson Drive Swarland Northumberland NE65 9JR. Comments inv until 21st May 2024.

Newton on the Moor & Swarland Parish Council

11. Complaints:

- Leamington Lane drain and manhole outside Swarland Primary school – blockage issues referred to NCC 5.2.2020. Being taken up by NCC/OpenReach.
- 'No footpath' sign at entrance of The Springwood knocked down
- Request for 'No entry' sign at Cherry Tree Drive due to Percy Wood visitors getting lost. - referred to NCC - 22.9.21.
- Damage around manholes in The Avenue, Swarland. Reported to NCC 23.11.22
- Surface water overflowing down Old Park Road (from woods) south of Douglas Crescent – Referred to the Forestry Commission. 7.1.22 Clerk to chase up.
- Request for refilling grit bin Old Park Road.
- 'To Newcastle' sign outside 4 NotM had been graffitied and subsequently removed by NCC – Reported to NCC. To be replaced.
- Deep ruts beside Park Road (Cllr Whiteley).
- Damaged road sign at Leamington Lane/ The Avenue crossroads. Reported to NCC 6.3.24. NCC have advised work instruction issued.
- Damaged road signs at junction of Alwick Fords turnoff to Shiel Dyke. Reported to NCC 20.3.24.
- Complaints about litter from the development site on land south of 2 Nelson Drive, signage and clearance of undergrowth on TPO protected land – Reported to NCC 7th April 2024.
- Complaint about activity at Whittle Colliery – Received 14.5.24.
- Concerns about new gaming arcade

12. Correspondence

Local resident requested information about recent PC meeting about Cemetery.

Netwise UK letter about availability of Government funding to promote gov.uk email addresses.

Keep Britain Tidy – Invitation to nominate local heroes by 31st May 2024.

NCC Planning – Local List consultation 2024 comments by 17th May 2024.

13. Requests for next agenda

14. Urgent Items.

15. **Date of Next Meeting:** 26.6.24 Swarland Club, 24.7.24 SVH, 28.8.24 JH.