

	<p>costs. £350 per sign on B road. £8-20,000 on the A1. Need to meet NCC criteria. Wording to be 'Vyner Park & Nelson's'. One sign for installation at the school crossroads to be paid for jointly. Second sign to be just 'Nelson's' which Nelson's will pay for. Sec to speak to KD and LF. This was agreed.</p> <p>f. 7d – Costs of solar panels (Sec) and wood burning stove (KD). Sec investigating costs of panels (low priority) KD had estimate for wood burning stove of £4-5,000. Large stove. This would enable Nelsons to be used as a warm hub in case of power outages. Could possibly apply for NCC Community grant or ask PC for contribution. Application to go for Community Chest Grant. Contact Christine Michaels – Warm Hub Scheme 01670-517178,</p> <p>g. 9d – VPC Grit container – update from KD. GA got some grit and put this in container.</p> <p>h. 9e – Steps from east side of football field to bottom field – Costs needed – To next meeting.</p> <p>i. 9g – Relocation of mystery sapling in Jubilee Garden and installation of bench (GA). GA to move sapling and install bench.</p> <p>j. 8d - Installation of CCTV and approval of related policy – The CCTV has been installed with thanks to AH, AF ad GA. Access to SW and a designated Deputy plus Sec. SW said he needed an idiot guide on how to use the CCTV. Agreed Policy to be put into place with a copy being printed, laminated, and put on VPC Noticeboard.</p>	<p>Sec & KD & LF.</p> <p>Sec.</p> <p>GA.</p>
7.	<p>Use of Park for Girl Guide Camp – For discussion and decision on whether event can be hosted at VP, fee to be charged (if any) etc. Request has been received to hold a camp for one or two nights 26th July for 100-200 brownies/guides. Show team have agreed to provide a tent. Want to have a bonfire on the usual bonfire spot. No noise after 8pm. Can use new door to access toilets. Could use dog field for car parking if needed. This request was agreed with a charge of £250 (£100 for VP, £100 for Show and £50 for Nelsons to cover water and cleaning). AF will get back to organiser.</p>	AF.
8.	<p>Swarland Show Terms of Reference – For discussion and agreement. This was discussed and agreed subject to comment from Sec and BF.</p>	AC.
9.	<p>Documentation for obtaining independent valuation of rental of pavilion – SW said he had prepared the draft and will integrate the comments which were made at the January VPC meeting. He said he was aiming to complete this in May.</p>	SW.
10.	<p>Allotments:</p> <p>a. Infestation of rats – SW has circulated a risk assessment for carrying out rate treatments which had been agreed by email. This was ratified. The initial report from Coquet Pest Control has been circulated, there may be a few carcasses following the treatment. Allotment holders have legal right to keep chickens and rabbits. Sec to write to allotment holders about initial report which mentioned removing harbourage such as unused items, weeds etc. The initial treatment will be followed up. In future if there are any infestations, allotment holders may have to pay the full costs themselves.</p> <p>b. Review of allotment licence conditions – to next meeting.</p> <p>c. Rents 2023/24 Update from Sec – Payments coming in.</p>	Sec.

11.	<p>FINANCE:</p> <p>a. Treasurers Finance Report– For discussion and approval. BF said that over 2022/23 VPC has made a loss of £23.40. However, £1500 in the account has yet to be spent on the new play digger and GA’s invoices are to be paid. However this will be balanced by an expected VAT repayment so VPC will be about £500 in surplus. A request has been made to the PC for a grant of £7250 for 2023/24 which includes the payment for insurance cover. Should get this payment next week.</p> <p>b. Invoices – for approval since last meeting.</p> <table border="0" data-bbox="316 510 1197 958"> <tr> <td>HSBC</td> <td>5.00</td> <td>Bank Charges</td> <td>9.1.23</td> </tr> <tr> <td>EDF Energy</td> <td>611.40</td> <td>Electricity</td> <td>7.2.23</td> </tr> <tr> <td>A.Hastie</td> <td>349.99</td> <td>CCTV</td> <td>7.2.23</td> </tr> <tr> <td>HSBC</td> <td>5.00</td> <td>Bank Charges</td> <td>9.2.23</td> </tr> <tr> <td>EDF Energy</td> <td>455.21</td> <td>Electricity</td> <td>14.2.23</td> </tr> <tr> <td>HSBC</td> <td>5.00</td> <td>Bank Charges</td> <td>12.3.23</td> </tr> <tr> <td>T Sherriffs & Co Ltd</td> <td>281.24</td> <td>Mower service</td> <td>14.3.21</td> </tr> <tr> <td>Caretech Systems</td> <td>124.80</td> <td>Fire alarm callout</td> <td>16.3.23</td> </tr> <tr> <td>EDF Energy</td> <td>504.79</td> <td>Electricity</td> <td>14.3.23</td> </tr> <tr> <td>Anglian Water</td> <td>247.53</td> <td>Water</td> <td>23.3.23</td> </tr> <tr> <td>A.Hastie</td> <td>161.97</td> <td>CCTV</td> <td>29.3.23</td> </tr> </table> <p>In addition have received a payment for fuel from Government of £150. All the above were agreed/ratified. BF said that he is working on closing the HSBC account which is costing £5/month. Will use AF’s signature.</p> <p>c. Upcoming annual audit of PC/VPC/Show finances 2022/23 – Internal audit is coming up, the Sec said she had been looking into whether VPC could arrange its own internal auditor.</p>	HSBC	5.00	Bank Charges	9.1.23	EDF Energy	611.40	Electricity	7.2.23	A.Hastie	349.99	CCTV	7.2.23	HSBC	5.00	Bank Charges	9.2.23	EDF Energy	455.21	Electricity	14.2.23	HSBC	5.00	Bank Charges	12.3.23	T Sherriffs & Co Ltd	281.24	Mower service	14.3.21	Caretech Systems	124.80	Fire alarm callout	16.3.23	EDF Energy	504.79	Electricity	14.3.23	Anglian Water	247.53	Water	23.3.23	A.Hastie	161.97	CCTV	29.3.23	
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12.	<p>Update to lighting on MUGA (SW). To go to next agenda. SW said that he wanted to have this work done in 2023/24.</p>																																													
13.	<p>Request for installation of Sensory Garden & RHS in Bloom/Its your neighbourhood award scheme – For discussion and decision on way forward. This request has come in from the PC. The VPC Committee were in agreement over provision on a plot but would like to see a formal proposal. Some land would be provided and possibly seed money towards planting.</p> <p>BLOOM – Bat boxes, robin/wren and blue tit boxes installed and already in use.</p> <p>Love Northumberland Awards – AC suggested that an application be submitted, this was agreed.</p>	<p>Sec.</p> <p>AC.</p>																																												
14.	<p>Urgent items and any other business:</p> <p>a. Tree Planting – There were some problems highlighted when SNAC trees were installed with potentially interference with show car parking. This highlighted the need for tree planting to be agreed beforehand with a detailed plan. Will also need to have a maintenance agreement for the future. AF said that Lyn Hastie has 18 trees to plant and he has a map of the location. The Brownies have been asked if they would like to help plant the trees. Planting of the trees was agreed. AF and AH will maintain.</p>	<p>AF & AH.</p>																																												

	<p>b. Bark – GA to check costs for next meeting. KD said she had noticed some areas in the play area which were very wet. AG said that a drain will be put in when the digger is installed.</p> <p>c. Moss on Bowling Green – Needs a days work. AF recommended pump spray of moss, after which the moss can be collected. Cost upto £50 for sprayer and chemicals agreed.</p> <p>d. Broken Fence – where damaged by car. Rail broken.</p> <p>e. Path weedkilling – AF will ask for price.</p> <p>f. Electrical Circuit Inspection – Sec to obtain and arrange annual fire alarm system inspection at the same time.</p> <p>g. Strimmer – AF suggested that VPC get its own strimmer at a cost of about £200. BF said he would look at the budget. GA said he would make one of his available.</p> <p>h.Branch shredding – there is an accumulation of branches which provides harbourage for rats. Richard Styring/Alan Whitlow said he would bring his shredder down in the summer to shred them.</p> <p>i. Alcom – Comin in on Friday to install free internet for public/staff.</p> <p>j. Calendar of activities – SW suggested production of a calendar of activities and work that we need to do. This could go on the website.</p> <p>k. Website - AF said that minutes were missing from the VPC website and did we need a website. Need for website to go to next meeting agenda.</p> <p>l. Sweeper not working properly – JR said there were problems. GA will look at sweeper.</p> <p>m. Nelsons Cooker – LF and KD said that they had replaced their cooker recently and a new electricity circuit had been installed.</p>	<p>GA</p> <p>AF.</p> <p>AF.</p> <p>Sec.</p> <p>GA.</p>
15.	Items for next meeting	
16.	Date of Next meeting: Monday 15 th May 2023 5pm	

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