



	making donation. Ready to go with purchase. Person donating had offered to do the installation work which had been accepted. AH and SW offered to assist. Sec/SW to advise donor that ordering will be done.																						
6.	<b>Bonfire Night 2022</b> – SW/BF gave feedback. Event went well and have made just over £2200 profit. There are leftover raffle prizes which need collecting. A sign has been put up in Vyner Park and also on Facebook. It was agreed to pass uncollected prizes over to Xmas Ceilidh/Jubilee Hall Coffee morning. Many thanks were given to Kelly, Lynn and their 'little helpers'. SW suggested the wash up meeting could be via ZOOM. Noise issues had been raised on Facebook but nothing direct to the Committee. SW thanked BF for providing the Firework accounts and to everyone else who was involved.																						
7.	<b>Swarland Show Terms of Reference</b> – SW had provided draft terms of reference to the Show Cttee. He suggested it would be a good idea to have terms of reference for the Firework Committee too and will work on these in due course.																						
8.	<b>Football Pitch responsibilities</b> – SW said he'd thought there were rules for teams to follow, but apparently this isn't the case. Such a document is needed to cover keeping changing rooms clean, not walking on paths wearing studded boots, not moving goals, parking etc. KD said she'd cleaned the changing rooms after the football team had used it. It was suggested that laminated signs could be put up saying what should be done. A temporary barrier is needed to stop vehicles driving onto the 'dog area'. SW suggested using bollards and string. AH said he would do this. This was agreed up to a spend of £20. KD said that the changing rooms needed redecoration. The Cttee agreed to this and redecoration will be added to the 'to do' list. Sam has sent an email to SW with asking VPC to look at funding for floodlights on the pitch, carpeting of the MUGA, provision of nets for the football goals. Sam said the Football Association have grants available – would VPC support this? Would the VPC contribute? SW suggested an amount of £1-2,000 plus labour. This was briefly discussed and it was agreed that Sam would be invited to a future meeting for a chat about details.	AH  GA																					
9.	<b>Update on routine cleaning</b> – SW said he'd cleaned the MUGA but it was an ongoing process. Ken has swept the bowling green.																						
10.	<b>Proposed project with Brownies building bird/bat boxes for the Park (AC)</b> – Details from AC had been circulated before the meeting and the project of making bird/bat boxes and litter picking in the park was agreed.	AC																					
11.	<b>a.Treasurers Finance Report</b> – For discussion and approval. The documents had been circulated before the meeting. BF said VPC had about £22,344 in the bank currently between old HSBC account and new Lloyds account. Payments since the last meeting; <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">EDF Energy</td> <td style="width: 33%;">353.54</td> <td style="width: 33%;">Electricity 12 August to 04 September</td> </tr> <tr> <td>Anglian Water</td> <td>307.88</td> <td>Water 01.06.22 to 31.08.22</td> </tr> <tr> <td>Swarland Show</td> <td>100.00</td> <td>Rix show sponsorship passed over</td> </tr> <tr> <td>G Anderson</td> <td>1,068.00</td> <td>Fireworks</td> </tr> <tr> <td>Northumberland FA</td> <td>108.00</td> <td>Football pitch marking</td> </tr> <tr> <td>HSBC</td> <td>6.60</td> <td>Bank charges</td> </tr> <tr> <td>EDF Energy</td> <td>291.55</td> <td>Electricity 5 September to 29 Sept.</td> </tr> </table>	EDF Energy	353.54	Electricity 12 August to 04 September	Anglian Water	307.88	Water 01.06.22 to 31.08.22	Swarland Show	100.00	Rix show sponsorship passed over	G Anderson	1,068.00	Fireworks	Northumberland FA	108.00	Football pitch marking	HSBC	6.60	Bank charges	EDF Energy	291.55	Electricity 5 September to 29 Sept.	
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	<p>G Anderson 204.10 Repairs and maintenance</p> <p>Northumberland CC 1,497.05 Grass cutting</p> <p>B Fergie 2.01 SumUp machine test</p> <p>Swarland Village Hall 24.59 Winefest raffle</p> <p>A Cowen 19.99 Fireworks Raffle prizes</p> <p><b>MOTION 1</b> - SW proposed that the above be agreed, this was seconded by K H-R and agreed unanimously.</p> <p>BF said it would be possible to reduce the payment made by Nelsons each month for electricity to £50/week. This was agreed and BF will monitor it.</p> <p><b>b. Agreement of amount of grant 'ask' to PC for 2023/24</b> – For decision. Attached as Appendix A. GA said extra playground chippings were needed costing £1000. Playground needs £750 to cover repairs. Total grant 'ask' £7250 SW to amend and pass to Sec ahead of the Parish Council Finance review meeting later in the week. Could ask for grant from PC Community Fund for other capital outlay needed.</p> <p><b>c. Invoices</b> – for approval. (See a above).</p> <p><b>d. Quotes to purchase angle iron and netting to increase height of fence behind basketball hoop</b> – GA had got a more detailed quote, angle iron £330, Netting/tensioners/rings £257, plus extra tension wire. It was agreed this should go ahead up to a spend of £600.</p> <p><b>e. Purchase of additional container for storage</b> – For discussion and decision on purchase. Other organisations in the Parish would like to help. It was agreed to keep a watching brief on availability of a suitable container.</p> <p><b>f. Swarland Show 2022 Accounts</b> – Accounts not ready yet – to next agenda.</p> <p><b>g. Confirmation of charging system for Boot Camp</b> – Group meeting Tuesdays 7pm-8pm. Professional coach charges £4 session/person. £1.00 per person suggested in addition for VPC fee. This was agreed.</p>		
			BF
			GA
			SW
12.	<p><b>Urgent items and any other business:</b></p> <p><b>a. Barrier for car park to prevent parking on grass</b> – AH will take over on this (see also item 8 above).</p> <p><b>b. Extension to Nelsons annual Licence</b> – It was agreed to extend the Licence to the end of January 2023.</p> <p>c. Repairs – GA asked to replace bollard lights with LED cost £1.50 each x 12 – agreed. Taps in changing room are dripping and the hand dryer in the disabled toilet is not working – Repairs agreed up to cost of £200.</p>		
13.	<p><b>Items for next meeting:</b></p> <p>a. Swarland Show 2022 Accounts</p>		AC
14.	<p><b>Date of Next meeting:</b></p> <p><b>Nelsons Review meeting</b> – Tuesday 22<sup>nd</sup> November 2022 5pm to include SW, BF, K H-R, AH and Sec. Cllr David Rixon to Chair</p> <p><b>Next VPC meeting</b> – Tuesday 24<sup>th</sup> January 2023 5pm.</p>		

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**APPENDIX A – ESTIMATES FOR BASIS OF GRANT ‘ASK’ TO PARISH COUNCIL**

	23-24	22-23
<b><u>2023-2024 Maintenance Estimates</u></b>		
Mower Maintenance – Annual Service	300	250
Bowling Green Sweeper Service	300	
Mower Fuel	250	300
NCC Grass Cutting	1,600	1,300
Path Weed Killing	150	150
Mole Catching / Vermin control	240	350
Caretech Systems Fire Alarm Servicing	400	220
ALN Fire Protection Extinguisher Service	90	90
ROSPA Play Safety Inspection (increased to include Gym)	125	150
Park Steward General Park Maintenance	1,000	1,000
Mower Replacement Fund	500	500
Park/Pavilion Maintenance Allowance	1,000	1,000
Playground Repairs already identified	??	750
Park/Pavilion Insurance	700	700
NCC License (Nelsons contribute a further £60)	120	120
Podium Website Hosting	225	220
<b>Total</b>	<b>7,000</b>	<b>7,100</b>