

## Newton on the Moor & Swarland Parish Council

Minutes of the Parish Council Meeting held in the Jubilee Hall, NotM.  
Wednesday 23<sup>rd</sup> October 2024

<b>1.</b>	<p><b>Questions and comments from Parish residents (Max 15 minutes in total):</b> A local resident queried the item on the Parish Boundary (6a), and the item on the War Memorial (7d). Cllr Francis summarised progress on the Parish Boundary review regarding the boundary with Felton PC. This PC has asked NCC to carry out a community governance review. Cllr Thorne said at the last PC meeting that he'd been contacted by Officers about this and he was in favour of the change so progress is being made. With the proposed change the obelisk would then be within our Parish but costs would still be shared with Felton.</p> <p>The resident said that that with regard to the request for funding for a memorial in Vyner Park, this has been a project that the Swarland Moor History Group has been working on since 2019. Funds have been raised and contact made with relatives of men whose names would be in the memorial. Under the War Memorial Act 1923, the PC can give money for repair and maintenance but not for a new war memorial.</p> <p>Cllr Francis responded that this proposal had just come up in the past few weeks. The PC needs to be sensitive to the situation. The request is on the Agenda but the PC hadn't budgeted for it and he would suggest that instead of deciding tonight it should be part of the budget for 2025/26. The implications on the Felton event also need to be considered and planning issues (eg flagpole) which need to be checked with NCC. Cllr Woolfrey said that the Vyner Park Cttee were not trying to compete with the heritage group. They have also raised funds (over £2500) and would like the memorial in the park because of the suitable entrance, power and water supplies. He said if the resident wished to be involved he would pass her details on (she said she would).</p> <p>The resident said the flagpole in The Square was originally erected by the Royal Artillery so people don't want to have it removed, and that it would be good for all to work together. Cllr Francis said the matter wouldn't be decided tonight as there is need for proper consideration eg via The Column for resident's views on a memorial garden. Cllr Francis encouraged the Heritage Group to talk with the Vyner Park Committee.</p>	
<b>2.</b>	<p><b>Present:</b> Cllr D. Francis (Chairman), Cllr S. Woolfrey, Cllr M. Whiteley, Cllr G. Anderson, Cllr D. Rixon and Cllr Howard-Row, The Clerk was in attendance.</p>	
<b>3.</b>	<p><b>Apologies for absence:</b> N. Mansfield and R.Simpson</p>	
<b>4.</b>	<p><b>Declarations of Interest in items on the agenda:</b> None.</p>	
<b>5.</b>	<p><b>Minutes of the Parish Council Meeting held on 25<sup>th</sup> September 2024 –</b> Agreed.</p>	
<b>6.</b>	<p><b>Matters arising from the Minutes of the meeting on 25<sup>th</sup> September 2024:</b> a. <u>Review of Parish Boundary (update).</u> – Covered at item 1 above. The decision on any changes will have to be made at a Full County Council meeting. b. <u>Installation of defibrillator in Studley Drive/Low Wood area (update).</u> – NCC have asked for an order to carry out the installation work which will cost £900. An application has been sent to British Heart Foundation for a defibrillator and they may cover costs of installation though an additional application may be needed. It was agreed to go ahead with the purchase and installation if the application is unsuccessful.</p>	

## Newton on the Moor & Swarland Parish Council

	<p>c. <u>Condition of Swarland Estate Roads (update)</u> – Cllr Francis and Whiteley had attended the NCC Parish &amp; Town Council Conference on 3.10.24 and spoke to officers there. Cllr Francis spoke to Kris Westerby for an informal update. Highways poised for the next stage to carry out phasing of the project but some legal checks still to be done. Cllr Francis will chase up again shortly.</p> <p>d. <u>Repair of ruts beside road in Park Road</u> – the Clerk has contacted NCC for dates of the repairs and is waiting for the officer to get back to her.</p> <p>e. <u>Replacement Village signpost</u> – Clerk to issue invoices.</p> <p>f. <u>Installation of traffic calming measures</u> – Cllr Whiteley had spoken to a Cllr from a similar PC which had had these installed, and said we need to get NCC to install the posts. Cost was £1800 for three posts. Cllr Whiteley &amp; the Clerk to ask Highways to agree the post locations. Clerk to check insurance costs. Cllr Howard-Row again raised the issue of parking problems in NotM. NCC had said they no longer provide white lines in front of private access roads/drives. She said it was very difficult for pedestrians to use the pavement especially when the JH was in use. Cllr Francis suggested contacting County Councillor Glen Sanderson, explaining that the white line was installed without checking with the PC and now causing problems as it needs to be longer and NCC won't do this.</p> <p>g. <u>Improvements to Guyzance/A1 crossing</u> – The Clerk has sent emails to MP, Mayor, and contact at Highways England. Responses awaited.</p>	<p style="text-align: center;">Cllr Francis</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk &amp; Cllr Whiteley</p> <p style="text-align: center;">Clerk</p>
<p><b>7.</b></p>	<p><b>Requested agenda items:</b></p> <p>a. <u>Vyner Park Update</u> (Cllr Woolfrey) – Cllr Woolfrey said that the Management Cttee had met that week. The bonfire night arrangements are going ahead and there is a meeting tomorrow. Cllr Woolfrey said he was still looking for someone to take over from him as the lead for the Bonfire Night event in 2025. Volunteers have removed shrubs by the play area to make way for the bonfire. The Show accounts are not quite ready, some of the money raised has been distributed. Cllr Whiteley asked if this information could be published. Cllr Woolfrey agreed and said details will be in The Column. The Directors of Nelsons had changed. The Management Cttee had agreed the War Memorial could be constructed in the Park. Cllr Whiteley asked for an update on path repair. Cllr Woolfrey said a resident was trying to pursue funding via lottery grants and was getting quotes.</p> <p>b. <u>Swarland and Newton on the Moor Action on Climate (SNAC)</u> – The Clerk reported that SNAC had met the previous week, and Cllr Whiteleys electronic map of the parish with footpaths marked on it had been passed on. SNAC have asked for clarification on what the PC intends to do with regard to footpaths. The PC will promote awareness, and work with volunteers to clear up any poor stretches. Cllr Francis said that the PC will probably want to build this in to the PC budget.</p> <p>c. <u>Neighbourhood Plan</u> – The latest update report has been circulated.</p> <p>d. <u>Request for funding for Swarland Memorial Stone project</u> -A sum of £1200 has been requested. For discussion and decision. It was agreed to postpone the decision on this (see Item 1 above). Cllr Woolfrey said he would mention this to the VP people working on this.</p> <p>e. <u>Remembrance Sunday 10<sup>th</sup> November 2024 &amp; Armistice Day 11<sup>th</sup> November 2024</u> – Services will be held at the Jubilee Hall, NotM on 10.11.24 at 12 Noon, Felton War memorial at 10.40 and in The Square in Swarland at 11.00. On Monday 11.11.24 there will be another service at 11am. Cllr Francis will lay</p>	

## Newton on the Moor & Swarland Parish Council

	<p>wreaths at the Jubilee Hall, Felton Memorial on 10.11.24 and in Swarland on 11.11.24.</p> <p>f. <u>Purchase of Christmas Trees for the Jubilee Hall, and The Square</u> – A 7-8 ft tree is needed at for the Jubilee Hall, a taller tree for The Square. It was agreed the total spend would be £250, and to ask Cllr Simpson to arrange.</p> <p>g. <u>Complaint about illegal waste burning at Low Swarland</u> – The Clerk explained that it had appeared that a complaint about burning had been made to NCC allegedly from the PC. The Clerk had been contacted by the occupier concerned at the complaint. Clerk to contact the occupier and ask about the removal of scrap items from the site.</p>	<p style="text-align: center;">Cllr Simpson</p> <p style="text-align: center;">Clerk</p>
<p><b>8.</b></p>	<p><b>Report by County Councillor and meetings attended by Councillors:</b> Cllr Francis and Whiteley had attended the Parish &amp; Town Council Conference at County Hall which was very interesting. Cllr Francis had spoken to Abbie Nendick about the enforcement of planning legislation regarding fencing. Cllr Whiteley said that he and Cllr Francis had been talking about affordable housing in the Parish and how the Parish Council might achieve this. It would be a possibility of the necessary land were gifted as funding is available for building. The PC could tap into the advice available in Northumberland on how we might achieve this aim, and notify the Neighbourhood Planning Team that this is an issue the PC wishes to pursue.</p>	<p style="text-align: center;">Clerk</p>
<p><b>9.</b></p>	<p><b>Finance:</b></p> <p><b>a.</b> Clerk's salary for October 2024 = £410.55              Payment to HM Revenues &amp; Customs PAYE = £82.00              Payment to Clerk = £410.55 + expenses £88.93- £82.00 = <b>£417.48</b>              Note: Expenses include £71.94 for defib pads.</p> <p><b>b.</b> Vyner Park Secretary salary September 2024 = £70.38              Payment to HM Revenues &amp; Customs PAYE = £14.00              Payment to Sec = £70.38 + expenses £7.95 – PAYE £14.00 = <b>£64.33</b>              Total cheque for HMRC £82.00 + £14.00 = <b>£96.00</b></p> <p><b>c.</b> Receipts: None.</p> <p><b>d.</b> Other payments:              Swarland Village Hall Charity for hire of hall for awareness sessions = £165.00              Royal British Legion (3 wreaths) = £90.00</p> <p><b>e.</b> Account balance as at 17<sup>th</sup> October 2024 = £29,786.81</p> <p>All the above were noted/approved. Cllr Francis to check progress on achieving on-line banking as Lloyds have not yet contacted Cllrs Whiteley or Howard-Row.</p> <p>A finance group meeting is to look at next years budget. It will probably require an increase in the precept because of SVH windows, and other projects. An item will go in the December Column to inform residents and inform decision in January. Information on the Cemetery budget will be needed.</p>	<p style="text-align: center;">Cllr Francis</p>
<p><b>10.</b></p>	<p><b>Planning:</b>  <b>a. Decisions made by NCC &amp; Planning Inspectorate:</b></p>	

## Newton on the Moor & Swarland Parish Council

<p><b>24/02333/LBC</b> - Listed building consent to replace bitumen felt roof with EPDT (ethylene propylene diene terpolymer) a durable rubber roofing membrane. Associated works to include re-use if condition allowed or like for like replacement of the soffits, fascias, guttering and timber joists - 4 Nelson Drive Swarland Northumberland NE65 9JR. Application GRANTED 18<sup>th</sup> September 2024.</p> <p><b>24/02814/FUL</b> – Proposed single storey side extension – 1 Nelson Drive, Swarland, Morpeth NE65 9JR. The Parish Council has no objections to this application. Application GRANTED 27<sup>th</sup> September 2024.</p> <p><b>b. Applications pending decision by NCC:</b>  <b>20/02884/CCMEIA</b> - Land North Of Shiel Dykes, U3050 Swarland Junction to Stouphill Junction, Swarland, Northumberland. Phased extraction of approximately 5 million tonnes of hard rock and importation of inert material for use in restoration using overburden from site and imported inert materials over 30 year period . This application is not within the Parish but may impact on the area. The Parish Council did not object to the application subject to a range of comments. As at 18.10.24 decision still awaited.</p> <p><b>24/01868/VARYCO</b> – Retrospective variation of condition 7 (permitted development rights) and discharge of condition 2 (materials), 3 (boundary treatment), 9 (rain and surface water) and 10 (surface water) on approved application A/2007/0345 – condition 7 relates to modification of living space. 2 Nelson Drive, Swarland, Morpeth, NE65 9JR. The Parish Council objected to this application. As at 18.10.24 decision still awaited. Clerk to contact NCC to advise the PC will withdraw objections on basis of drainage BUT still need protection of tree belt etc.</p> <p><b>24/02419/FUL</b> – Construction of 1no. self/custom build detached dwelling. Swarland Garage, Home Farm Cottages, Swarland, Morpeth, NE65 9JH. The Parish Council had no objections to this application but commented on drainage issues. As at 18.10.24 decision still awaited.</p> <p><b>24/02361/FUL</b> – Retrospective agricultural building for the storage of general-purpose agricultural machinery. Land east of Park Road, Swarland. The Parish Council had no objections to this application. As at 18.10.24 decision still awaited.</p> <p><b>24/00795/FUL</b> – Construction of 2 detached dwellings with associated garages and shared access – Woodside, 1 Coast View, Swarland. This is a consultation on an amended application. The Parish Council objected to this application for a number of reasons including sewerage disposal concerns, and poor access. As at 18.10.24 decision still awaited.</p> <p><b>c. Planning matters for Parish Council to consider</b>  <b>24/02968/LBC</b> – Listed building consent for replacement of existing windows with double glazed wooden frames – Swarland Village Hall, Coast View, Swarland. Comments invited until 22nd October 2024.</p> <p><b>24/03084/FUL</b> – Rear extension, replacement windows and internal alterations. Swarland Mill, Old Swarland, Swarland, NE65 9HX. Comments invited until 23<sup>rd</sup> October 2024.</p> <p><b>24/03558/FUL</b> - Construction of log cabin to provide annex to existing dwelling 14 Park Road Swarland Northumberland NE65 9JD. Comments invited until 12<sup>th</sup> November 2024.</p>	Clerk
--	-------

## Newton on the Moor & Swarland Parish Council

<b>11.</b>	<p><b>Correspondance:</b>            ICO – Request for additional information regarding recent FOI complaint.            Request from resident about clarification of police information on incidents, and request for them to attend PC meeting. – Cllr Simpson had provided contact details with the appropriate Police Officer. Clerk to ask for information, and to ask if they could come to a future meeting, or a date to meet up.</p>	Clerk
<b>12.</b>	<p><b>Requests for next agenda:</b></p>	
<b>13.</b>	<p><b>Urgent Items:</b>            a.Cllr Rixon said that there was a dangerous drain cover stating proud of the road, on the southern access to the A1 from NotM. Clerk to contact NCC/Highways England as appropriate.</p>	Clerk
<b>14.</b>	<p><b>Date of Next Meeting:</b> 27.11.24 SVH, No meeting in December 2024, 22.1.25 JH.  <b>Finance Group:</b> to meet 11.00 on Wednesday 13<sup>th</sup> November at Cllr Francis's house.</p>	

**Meeting Finished: 20:44**